

# Record of the Board of Education of the Columbia School District

Regular Session, 10th day of September, 2012

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Daylight Time, Monday, the 10th day of September, 2012. Those in attendance were as follows:

President Dr. Tom Rose  
Vice President Christine King  
Member Paul Cushing  
Member Jan Mees  
Member Helen Wade  
Member James Whitt  
Superintendent Dr. Chris Belcher  
Deputy Superintendent and Secretary Dr. Nick Boren  
Chief Financial Officer and Treasurer Linda Quinley

Absent: Member Jonathan Sessions

## Call to Order

The meeting was called to order by President Rose at 6:30 p.m.

The first matter of business was consideration of the agenda for the September 11 2012 meeting of the Board of Education. It was moved by Ms. Mees that the agenda be approved. The second was by Ms. King. The vote was 6 yes—0 no—1 absent.

(At this point in the meeting, 6:31 p.m., Mr. Sessions arrived.)

## Consent Agenda

The Board considered approval of the minutes of the regular meeting of the Board of Education on June 11, 2012; the special session and executive session of the Board of Education held on June 21, 2012; and the special meetings of the Board of Education held on July 30, 2012 and August 14, 2012; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The final treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of June in the amount of \$114.85 million, cash receipts of \$21.35 million, cash disbursements of \$19.48 million, and an ending balance of \$116.71 million. The beginning balance for the month of July was \$116.71, with cash receipts of \$6.27 million, cash disbursements of \$22.16 million, and an ending balance of \$100.82 million. The beginning balance for the month of August was \$100.82 million, with cash receipts of \$6.67 million, cash disbursements of \$19.62 million, and an ending balance of \$87.87 million. The \$87.87 million was invested in government securities in the amount of \$76.29 million and daily investment accounts in the amount of \$11.58 million. The average interest rate for all investments was 0.18%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of July 2012. The report totaled 192 pages. The following is a listing and summary

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Senior High Speech/Drama	51.48	Board of Education	52,127.67
Senior High Humanities	150.39	District Administration	44,064.41
Secondary Summer School	71,382.25	Office of the Principal	21,665.05
Douglass High School	318.92	Administration—Special Ed.	3,658.00
Suspension Center	3,190.38	Evaluation of Instruction	600.00
Special Ed.—All Programs	14,022.45	Commence02 Tw 16]49.13.665.05	
Gifted Program	2,273.54		
Title 1	145.96		
English—Second Language	752.87		
Early Childhood Special Ed.	17,315.29		
Voc.—All Programs	666.98		
Voc. Agriculture	62.09		
Voc. Welding	98.00		
Voc. Family and Cons. Sci.	780.86		
Voc. Occ. Culinary Arts	1,010.10		
Voc. Trade and Industry	6,235.28		
Project Lead the Way	1,000.00		
Extracurricular Activities	22,510.78		
Athletics	36,600.84		
Student Competitions	-1,275.00		
Adult Basic Education	419.64		
Adult Business Education	19,154.19		
Adult Vocational Trades	13.99		
Health Occupations	29,853.42		
Enrichment	4,951.92		
Counseling and Guidance	5,527.81		
Home School Visitor	3,269.25		
Pupil Health Services	4,704.61		
Ancillary Services	17,665.28		
Staff Coordination	4,045.87		
Curriculum Development	78.96		
Staff In-service Training	78,238.27		
Library	4,714.63		
Instructional and Info. Tech. Svcs.	188,055.03		

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Voc.—All Programs	35,531.79	Office of the Principal	11,062.45
Voc. Agriculture	569.67	Administration—Special Ed.	3,499.95
		Administration—Vocational	1,229.11
Voc. Health Sciences	412.58	Business Services	13,425.58
Voc. Occ. Culinary Arts	144.15	Maintenance Services	209,183.35
Voc. Trade and Industry	1,448.91	Security Services	71,005.38
Voc. Health Occupations	69.16	Transportation—District	3,633.99
Voc. Auto Mechanics	248.14	Transportation—Contract	1,657.18
Voc. Special Needs	60.48	Food Services Program	97,958.76
Voc. Photonics	343.70	Research, Assessment, and Accountability	72.35
Project Lead the Way	581.41	Information Services	89,700.69
Extracurricular Activities	75,328.58	Employee Benefits	47,643.17
Athletics	30,919.96	Title I Early Childhood	10,092.68
Student Competitions	1,200.00	Community Relations/PIE	10,812.64
Adult Basic Education	513.69	Parents As Teachers	701.66
Adult Business Education	7,420.56	Offset Printing	10,673.96
Adult Vocational Trades	1,771.32	Early Childhood	8,170.32
Health Occupations	33,693.24	Summer School	3,649.30
Enrichment	12,732.72	Revolving Accounts	9,727.09
Counseling and Guidance	3,082.23	Parent Involvement	1,698.18
Home School Visitor	632.42	2007 Bonds Issued 11/09	10,982.22
Pupil Health Services	10.94	2010 Bonds Issued 05/11	1,470,785.51
Ancillary Services	10,146.34	2010 Bonds Issued 04/12	1,983,844.06
Staff Coordination	2,910.97	Capital Projects—Tax	1,572,187.05
Curriculum Development	180.20	Debt Services	287.38
Staff In-service Training	124,190.83		
Library	4,802.83		
Instructional and Info. Tech. Svcs.	351,156.71	TOTAL EXPENDITURES	\$10,703,263.02
Board of Education	16,996.89		
District Administration	31,780.36		

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Bids awarded over the summer for materials, supplies, and equipment were as follows:

Bid	Recommendation
Milk and dairy products for the 2012-13 school year (Nutrition Services)	Award to Central Dairy, Jefferson City, MO, in the estimated amount of \$655,266.61
Bread supply contract for the 2012-13 school year (Nutrition Services)	Award to low bidders meeting specifications, as follows, in the following estimated amounts:  Interstate Brands, Columbia, MO . . . . . \$108,540.00 Sara Lee, Kansas City, MO . . . . . 109,350.00
Food service equipment (Nutrition Services)	Award to low bidders meeting specifications, as follows:  B&J Peerless, St. Louis, MO . . . . . \$52,950.00 US Foods, Salem, MO . . . . . 8,824.20

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Bid	Recommendation
Food, paper goods, and produce for the 2012-13 school year (Nutrition Services)	Award to low bidders meeting specifications, as follows, in the following estimated amounts:  Kohl Wholesale, Quincy, IL ..... \$1,613,741.85 Menu Maker, Jefferson City, MO ..... \$195,437.50
Miscellaneous classroom supplies (district-wide)	Award to low bidders meeting specifications, as follows:  School Specialty, Columbia, MO ..... \$19,823.68 Smart Business, Columbia, MO ..... 614.56
Notebook computers for the 2012-13 school year (Technology Services)	Award to low bidder meeting specifications, Provision Data Solutions, Chesterfield, MO, at the following unit prices:  HP 3115m Notebook PC with AMD E450 processor ..... \$552.20 HP Folio 13 Notebook PC ..... 848.00
Dell workstation computers (Columbia Area Career Center)	Award to low bidder meeting specifications, Think CP, Irvine, CA, in the estimated total amount of \$121,486.00 to \$143,865.00
Smart boards (district-wide)	Award to low bidder meeting specifications, W. Schiller & Co., St. Louis, MO, in the estimated total amount of \$48,360.00 to \$64,480.00
Projectors (district-wide)	Award to low bidder meeting specifications, Kansas City Audio-Visual, Inc., Kansas City, MO, in the estimated total amount of \$27,900.00
36-unit tablet carts (district-wide)	Award to low bidder meeting specifications, World Wide Technology, Maryland Heights, MO, in the estimated total amount of \$63,465.85

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Bid	Recommendation
Discount bids for art supplies (district-wide)	The following companies will offer discounts from the list prices in their catalogs through June 30, 2013 (estimated

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Bid	Recommendation
Discount bids for math supplies (district-wide)	<p>The following companies will offer discounts from the list prices in their catalogs through June 30, 2013 (estimated expenditure, \$40,000):</p> <ul style="list-style-type: none"> <li>Adaptive Curriculum, Scottsdale, AZ</li> <li>Archipela Go Learning, Dallas, TX</li> <li>Assessment Services, Inc., Pepperell, MA</li> <li>Calloway House, Inc., Lancaster, PA</li> <li>Cambium Education, Inc., Longmont, CO</li> <li>EAI, Oakland, CA</li> <li>Educators Outlet, Timnath, CO</li> <li>Explorelearning, Longmont, CO</li> <li>Kamico Instructional Media, Salado, TX</li> <li>Lakeshore Learning, Carson, CA</li> <li>Learning Services, Eugene, OR</li> <li>Math Teachers Press, Minneapolis, MN</li> <li>NASCO, Fort Atkinson, WI</li> <li>Pitsco, Pittsburg, KS</li> <li>Renaissance Learning, Wisconsin Rapids, WI</li> <li>School Specialty, Nashua, NH</li> <li>Shop Kiz, Inc., Nashua, NH</li> <li>Science Kit, Tonawanda, NY</li> <li>Smart Business, Columbia, MO</li> </ul>
Discount bids for industrial technology supplies (district-wide)	<p>The following companies will offer discounts from the list prices in their catalogs through June 30, 2013 (estimated expenditure, \$40,000):</p> <ul style="list-style-type: none"> <li>AC Supply, St. Charles, MO</li> <li>Brodhead Garrett, Mansfield, OH</li> <li>Hilti, Inc., Tulsa, OK</li> <li>Learning Services, Eugene, OR</li> <li>Midwest Tech. Products, Sioux City, IA</li> <li>Modern School Supplies, Hartford, CT</li> <li>Mouser Electronics, Mansfield, TX</li> <li>Paxton Patterson, Chicago, IL</li> <li>Pitsco, Inc., Pittsburg, KS</li> <li>Shop K12, Chicago, IL</li> </ul>

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Bid	Recommendation

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Bid	Recommendation



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Bid	Recommendation
Fencing (Derby Ridge and Grant elementary schools and Facilities and Construction Services)	Award to low bidder meeting specifications, Robinson Fence Company, Springfield, MO, in the amount of \$29,175.00
Carpet and tile replacement (Derby Ridge, Grant, Parkade, and West Boulevard elementary schools, Smithton Middle School, and Douglass, Hickman, and Rock Bridge high schools)	Award to low bidder meeting specifications, Dave Griggs' Flooring, Columbia, MO, in the amount of \$125,684.10
Installation of east entrance ADA ramp (Hickman High School)	Award to low bidder meeting specifications, GBH Builders, Inc., Jefferson City, MO, in the amount of \$52,970.00
Ceiling fans (Facilities and Construction Services warehouse)	Purchase from Delta T Corporation, Lexington, KY, in the amount of \$55,350.00
Custodial equipment (Facilities and Construction Services)	Award to low bidders meeting specifications, as follows:  New System, Earth City, MO ..... \$20,490.70 Hillyard, Columbia, MO ..... 6,142.26 Royal Papers, Columbia, MO ..... 11,520.00

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

### Resolution

RESOLVED, that there are within the Columbia School District several items of school property that are either no longer needed by a particular school or no longer required for use by the district, such items being contained on the list which is submitted and made a part of this resolution.

IT IS THEREFORE RESOLVED that the district redistribute or sell all of the aforesaid school property. If sold, the property will go to the highest bidder after proper publication of notice and pursuant to Section 177.091, RSMo.

Awarding of current bids for materials, supplies, and equipment was recommended as follows:

Bid	Recommendation
Boiler, chill water and cooling tower water treatment (district-wide)	Award to low bidder meeting specifications, Chem-Aqua, Indianapolis, IN, in the estimated amount of \$16,855.00

Also presented for consideration were:

- ! Facilities/use lease agreement for the ACE program at the Boys and Girls Club facility
- ! Bus barn stormwater management and facilities covenant between Columbia Public Schools and Boone County
- ! Traffic signal maintenance agreement for Battle High School between Columbia Public Schools and Boone County
- ! Boone County Community Trust grant proposal for Benton Elementary School
- ! Civil engineering services agreement between Columbia Public Schools and Engineering Surveys and Services
- ! Allen P. and Josephine B. Green Foundation grant proposal for Benton Elementary School



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## Superintendent's Report

### Report on Summer School Program

Dr. Ian Mette, Summer School Coordinator, reported on the district's 2012 summer school program. The program served 7,572 students in the K-8, high school (9-12), extended school year, and special programs (including Art Explorers Fine Arts Camp, Citizen Jane, Summer Expeditions, Gifted, MAC Scholars, Summer Music, Boys and Girls Club, and Fun City).

### Report on Opening of School

Dr. Belcher provided an overview of the opening of school for the 2012-13 school year. He reported that school had gotten off to a smooth start, with students, teachers, and administrators well prepared. First-day-of-school enrollment was 17,888, which is 182 fewer than last year's opening day enrollment. District administrators will continue working to resolve any issues related to class sizes and transportation.

### Report on Facility Projects

Dr. Boren presented an overview of projects completed at district facilities over the summer and currently in progress. Major projects included work at Hickman and Rock Bridge high schools; the construction of Battle High School; air conditioning and heating upgrades at Grant, Lee, Midway Heights, Ridgeway, and Two Mile Prairie elementary schools, and the parking lot at Two Mile Prairie.

### Report on Custodial Reorganization

Dr. Boren presented information on a reorganization of custodial services in the district, involving three new Area Manager positions, each of which would oversee approximately 1,000,000 square feet of buildings in a particular geographic area of the district (north, south, and west/central). One of these positions would replace an Assistant Director position which was recently vacated, and the cost of the other two positions would be covered by the reduction of 5 to 6 FTE custodial positions through attrition or future vacancies. The goal is to become more efficient while providing a greater level of attention to school facility needs. It was the consensus of the Board that the administration proceed with the custodial reorganization as presented.

## New Business

### Consideration of Collective Bargaining Ballot approval and October 11, 2012, Election

As per district policy HH, "Teacher Negotiating Representatives," the Board of Education is required to approve the election for teacher representation for the collective bargaining process. Dr. Belcher presented a notice of election and sample ballot for the Board's review. He recommended on behalf of the administration that the election be held on Thursday, October 11, 2012. Members of the bargaining unit will be able to vote at their home building or other locations as needed. It was moved by Ms. King that the notice of election and sample ballot be approved as presented and that the election be held on Thursday, October 11, 2012, as recommended. The second was by Mr. Sessions. After discussion and a comment by Kari Schuster, the vote was 7 yes—0 no.

(At this point in the meeting, 8:55 p.m., it was necessary for Ms. King to leave the meeting.)

### Consideration of 2012-13 Budget Amendments, Set 1

Ms. Quinley presented several proposed amendments to the 2012-13 budget. It was moved by Mr. Sessions that the amendments be approved as presented. The second was by Mr. Whitt. After discussion, the vote was 6 yes—0 no—1 absent.

### Discussion of 2012-13 Budget Amendments, Set 2

Dr. Dana Clippard, Assistant Superintendent for Human Resources, presented additional proposed amendments to the 2012-13 budget for the addition of permanent substitute positions.

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Consideration of Memorandum of Understanding between Columbia Public Schools and Equal Opportunity Schools  
After discussion, it was moved by Mr. Whitt that this memorandum of understanding be approved. The second was by Mr. Sessions. The vote was 6 yes—0 no—1 absent.

Consideration of Memorandum of Understanding between Columbia Public Schools, Job Point, and the Partners  
Columbia Builds Youth and Civic Youth Corps  
After discussion, it was moved by Mr. Whitt that this memorandum of understanding be approved. The second was by Mr. Cushing. The vote was 6 yes—0 no—1 absent.

## Announcements

Board members shared information about various activities in which they have recently taken part or in which they will soon take part.

## Adjournment

There was no further business to come before the Board, and the meeting was declared adjourned at 10:01 p.m.