

# Record of the Board of Education of the Columbia School District

Regular Session, 14th day of January, 2013

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The Board of Education of the School District of Columbia, Boone County, Missouri, met in regular session at the Administration Building, 1818 West Worley Street, at the hour of 6:30 p.m., Central Standard Time, Monday, the 14th day of January, 2013 Those in attendance were as follows:

President Dr. Tom Rose  
Vice President Christine King  
Member Jan Mees  
Member Darin Preis  
Member Jonathan Sessions  
Member Helen Wade  
Member James Whitt  
Superintendent Dr. Chris Belcher  
Deputy Superintendent and Secretary Dr. Nick Boren  
Chief Financial Officer and Treasurer Linda Quinley

Absent: None

## Call to Order

The meeting was called to order by President Rose at 6:36 p.m.

The first matter of business was consideration of the agenda for the January 14, 2013, meeting of the Board of Education. It was moved by Ms. King that the agenda be approved. The second was by Ms. Wade. The vote was 7 yes—0 no.

## Consent Agenda

The Board considered approval of the minutes of the special meeting, executive session, and regular meetings of the Board of Education on December 10, 2012; acceptance of the treasurer's report; approval of bills; approval of personnel recommendations; and approval of business transactions.

The monthly treasurer's report had been previously provided to the Board of Education by Ms. Quinley. The report showed a beginning balance for the month of December in the amount of \$54.47 million, cash receipts of \$24.77 million, cash disbursements of \$18.32 million, and an ending balance of \$60.92 million. The \$60.92 million was invested in government securities in the amount of \$53.31 million and daily investment accounts in the amount of \$7.61 million. The average interest rate for all investments was 0.16%.

The Board of Education had previously been provided a detailed report of bills and expenditures for the month of December 2012. The report totaled 235 pages. The following is a listing and summary of the bills as provided to the Board of Education:

|  |                |                               |          |
|--|----------------|-------------------------------|----------|
| General Ledger Accounts                  | \$3,995,284.40 | Middle/Junior High Ind. Tech. | 2,239.22 |
| Elementary Instruction                   | 54,265.87      |                               |          |
| Elementary Health                        | 366.06         |                               |          |
| Elementary Music                         | 4,340.62       |                               |          |
| Elementary Art                           | 5,601.07       |                               |          |
| Elementary Science                       | 777.21         |                               |          |
| Elementary Math                          | 2,647.83       |                               |          |
| Elementary Language Arts                 | 413.74         |                               |          |
| Middle/Junior High Instruction           | 33,994.88      |                               |          |
| Middle/Junior High Science               | 16,286.18      |                               |          |
| Middle/Junior High Math                  | 1,130.40       |                               |          |
| Middle/Junior High Language Arts         | 9,952.84       |                               |          |
| Middle/Junior High Social Studies        | 2,868.42       |                               |          |
| Middle/Junior High Foreign Language      | 335.26         |                               |          |
| Middle/Junior High Music                 | 3,164.42       |                               |          |
| Middle/Junior High Art                   | 6,303.46       |                               |          |
| Middle/Junior High Business              | 193.16         |                               |          |
| Middle/Junior High Family and Cons. Sci. | 2,119.36       |                               |          |

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|-------------------------------|------------|-------------------------------------|-----------------------|
| Senior High Humanities        | 54.93      | Pupil Health Services               | 2,194.14              |
| Douglass High School          | 1,415.07   | Ancillary Services                  | 14,367.17             |
| Suspension Center             | 1,028.51   | Staff Coordination                  | 3,378.97              |
| Special Ed.—All Programs      | 17,653.64  | Curriculum Development              | 208.19                |
| Gifted Program                | 3,425.56   | Staff In-service Training           | 14,663.27             |
| Title I                       | 4,527.61   | Library                             | 23,942.75             |
| Adjudicated Student           | 98.89      | Instructional and Info. Tech. Svcs. | 17,284.84             |
| English—Second Language       | 2,348.08   | Board of Education                  | 17,313.15             |
| Early Childhood Special Ed.   | 14,836.45  | District Administration             | 27,528.90             |
| Voc.—All Programs             | 3,926.26   | Office of the Principal             | 10,262.68             |
| Voc. Agriculture              | 1,568.14   | Administration—Special Ed.          | 1,118.30              |
| Voc. Welding                  | 4,065.43   | Administration—Vocational           | 4,252.20              |
| Voc. Business Ed.             | 399.00     | Business Services                   | 23,675.49             |
| Voc. Family and Cons. Sci.    | 3,655.05   | Maintenance Services                | 189,518.46            |
| Voc. Computer Ed.             | 146.42     | Security Services                   | 26,698.65             |
| Voc. Health Sciences          | 86.75      | Transportation—District             | 1,924.44              |
| Voc. Occ. Culinary Arts       | .50        | Transportation—Contract             | 921,369.03            |
| Voc. Trade and Industrial Ed. | 21,914.68  | Handicapped Pupil Transportation    | 262,066.23            |
| Voc. Electronics              | 655.11     | ECSE Transportation                 | 56,618.95             |
| Voc. Auto Mechanics           | 116.46     | Food Services Program               | 396,170.84            |
| Voc. Engineering              | 117.97     | Information Services                | 131,628.17            |
| Voc. Broadcast Journalism     | 388.29     | Employee Benefits                   | 92,030.57             |
| Voc. Programming              | 132.49     | Title I Early Childhood             | 576.86                |
| Voc. Teaching Professions     | 20.02      | Community Relations/PIE             | 14,591.05             |
| Voc. Safety and Security      | 90.35      | Parents As Teachers                 | 1,751.76              |
| Project Lead the Way          | 145.45     | Offset Printing                     | 1,969.00              |
| Extracurricular Activities    | 119,851.10 | Early Childhood                     | 2,879.43              |
| Athletics                     | 20,319.86  | Family/Student Services             | 716.66                |
| Student Competitions          | 1,500.00   | Summer School                       | 609.50                |
| Adult Basic Education         | 802.72     | Revolving Accounts                  | 3,465.69              |
| Adult Business Education      | 11,053.09  | Parent Involvement                  | 1,898.77              |
| Adult Vocational Trades       | 2,880.58   | 2010 Bonds Issued 05/11             | 864,793.45            |
| Health Occupations            | 11,573.10  | 2010 Bonds Issued 04/12             | 1,241,897.20          |
| Enrichment                    | 18,693.59  | Capital Projects—Tax                | 410,353.85            |
| Financial Aid Office          | 1,155.66   | Debt Services                       | 865.75                |
| Counseling/Guidance           | 3,666.16   |                                     |                       |
|                               |            | <b>TOTAL EXPENDITURES</b>           | <b>\$9,305,426.47</b> |

Home School Visitor 173.98

Candidates were recommended to the Board for employment in the district in professional and support staff positions.

Awarding of bids for materials, supplies, and equipment was recommended as follows:

| Bid  | Recommendation   |
|--|--|
| Fertilization and weed control (Battle, Hickman, and Rock Bridge high schools, West Junior High School, and Administration Building) | Award to low bidder meeting specifications, Trugreen, Columbia, MO, in the amount of \$17,000.00                     |
| Window treatments (Russell Boulevard Elementary School)  | Award to low bidder meeting specifications, Pioneer Window Works, Columbia, MO, in the amount of \$30,813.00         |
| Microscopes (Battle, Hickman, and Rock Bridge high schools)  | Award to low bidder meeting specifications, Fisher Science Education, Hanover Park, IL, in the amount of \$55,080.48 |

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| Bid   | Recommendation   |
|---|--|
| Authorization to purchase baseball/softball scoreboards (Battle, Hickman, and Rock Bridge high schools) | Purchase through Cooperating School Districts contract from Daktronics, Brookings, SD, in the amount of \$247,591.00   |
| Authorization to purchase vehicle for campus supervisor (Battle High School)                            | Purchase through Missouri Department of Transportation contract from Joe Machens Ford, Columbia, MO, in the amount of \$17,969.00  |
| Authorization to purchase musical equipment (Battle High School)  | Purchase through National Joint Powers Alliance from Wenger Corp., Owatonna, MN, in the amount of \$76,241.00  |
| Marching band percussion instruments (Battle High School)   | <p>Award to low bidders meeting specifications, as follows:</p> <p>Sam Ash Quickship Corp., Tampa, FL . . . . . \$28,083.72<br/>                     Taylor Music, Aberdeen, SD . . . . . 24,981.92<br/>                     Washington Music Center, Wheaton, MD . . . . . 1,793.00<br/>                     Palen, Columbia, MO . . . . . 1,354.23<br/>                     Lone Star, Dallas, TX . . . . . 107.87<br/>                     Universal Melody, Dallas, TX . . . . . 49.17</p> |
| Notification of expenditure: Custodial equipment (Battle High School)                                   | <p>Purchased from low bidders meeting specifications, as follows:</p> <p>New Systems, Earth City, MO . . . . . \$47,634.09<br/>                     Hillyard, Columbia, MO . . . . . 12,919.27</p>   |

It was reported that there are several items of surplus property that are either no longer needed by a particular school or no longer required for use by the district, and it was requested that the Board act to dispose of the property by adoption of the following resolution:

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student transportation system to a three-tier system. Committee members also agreed that high schools should be on the first tier (i.e., have the earliest start times and dismissal times), with middle schools and some elementary schools on the second tier and the remaining elementary schools on the third tier. Board members then discussed various aspects of transitioning to a three-tier system. A decision on what transportation system the district will use in 2013-14 will be considered by the Board of Education at its regular meeting on February 11, 2013.

## Financial Update and Budget Planning

Ms. Quinley presented information on current year and future years' revenue and fund balances, and proposed the following budget parameters for the 2013-14 budget process:

### Preface

The Board of Education has used a multi-year budget planning process in recent years which collectively, with a successful levy election in April 2012, has resulted in increased operating fund balances. These balances and conservative future revenue improvements allow sustained operations without continued reductions. The state foundation formula has not been fully funded since 2008-09 and is projected to remain underfunded for 2013-14. Failure of a state ballot initiative to raise cigarette taxes, which was largely targeted for public education, increases the reliance of the district on local revenues for the coming year.

The district acknowledges deficit spending is not a long-term sustainable model; however, the district strategically uses it for the 2013-14 budget and future budgets for a few years to continue improved operations and maintain class size at a reasonable level as the economy recovers.

With this long-term vision, the 2013-14 budget will be developed in a collaborative process which considers priorities and the district's mission, vision and values using the following parameters.

1. The Board of Education will consider program and departmental budget adjustments as necessary to promote student achievement.
2. The budget will include adequate funds to open and operate Battle High School and complete the secondary reorganization process.
3. Operating efficiencies will continue to be reviewed and considered throughout the budget process.
4. The Board of Education will consider salary improvements for all employee groups through the budget and negotiation processes.
5. The Board of Education will consider employee benefit programs for eligible employees through the budget and negotiation processes.
6. Appropriate fund balances will be maintained through reasonable budget considerations and controlled deficit spending ensuring financial integrity.

After discussion, President Rose recommended the Board of Education consider approval of 2013-14 budget parameters at its work session on January 24, 2013.

## New Business

### Consideration of Collective Bargaining Parameters

Dr. Dana Clippard, Assistant Superintendent for Human Resources, presented the following parameters for negotiations with the Columbia Missouri National Education Association (CMNEA), the teacher bargaining representative. These parameters were discussed in an executive session of the Board of Education on January 14, 2013, held just prior to the January 14 regular meeting:

#### Goal

Engage in respectful, collaborative negotiations with the bargaining representative for teachers in a manner that aligns with the mission, vision, and values of the Columbia Public Schools

#### Objectives

1. Prioritize student needs when considering decisions for teachers within the bargaining unit.
2. Engage in negotiations that utilize effective, respectful communications that support a meaningful,

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